Tell 1 ®

INSTALLATION INSTRUCTIONS FOR
LE2000/KE2000 ELECTRONIC KEYPAD LOCK
Featuring SmartKey Technology™ with an SC1 Keyway

Tools Required
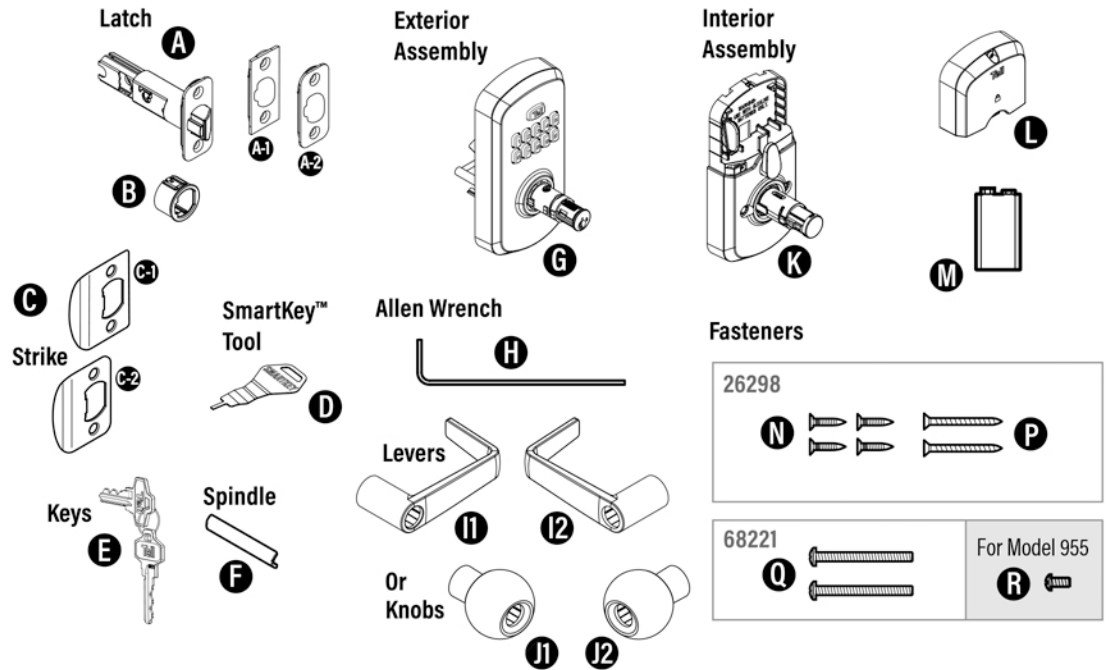
- Ruler
- Phillips screwdriver

Additional Tools
(depending on application)

- Hammer
- Wood block
- Flathead screwdriver

⚠

* **DO NOT** use a power drill!

Box Contents

Latch Ⓐ
Ⓐ-1 Ⓐ-2
Ⓑ

Strike Ⓒ
Ⓒ-1
Ⓒ-2

Keys Ⓔ

Spindle Ⓕ

SmartKey™ Tool Ⓓ

Exterior Assembly Ⓖ

Allen Wrench Ⓗ

Levers
Ⓘ1 Ⓘ2

Or Knobs
Ⓙ1 Ⓙ2

Interior Assembly Ⓚ

Ⓛ

Ⓜ

Fasteners

26298	
Ⓝ	Ⓟ

68221	For Model 955
Ⓠ	Ⓡ

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1. Prepare the Door and Check Dimensions.

1.1 Measure to confirm that the hole in the door is 2 ⅛" (54 mm).

See note*

2 1/8"
54 mm
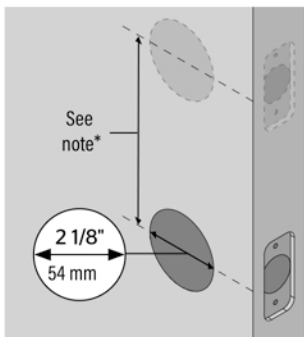
1.2 Measure to confirm that the backset is either 2 ⅜" or 2 ¾" (60 or 70 mm)

2 3/8" or 2 3/4"
60 or 70 mm
backset
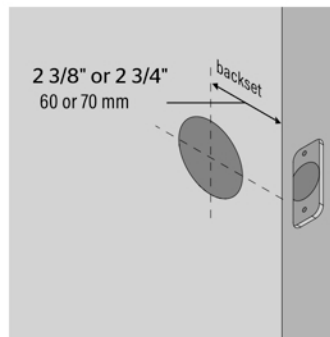
1.3 Measure to confirm that the hole in the door edge is 1" (25 mm).

1"
25 mm
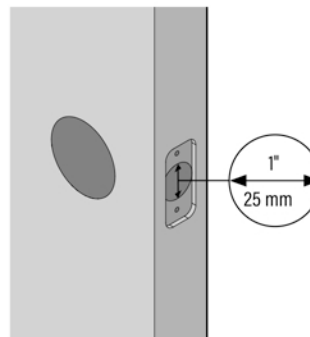
1.4 Measure to confirm that the door is between 1 ⅜" and 1 ¾" (35 or 44 mm)

1 3/8" – 1 3/4"
35 – 44 mm
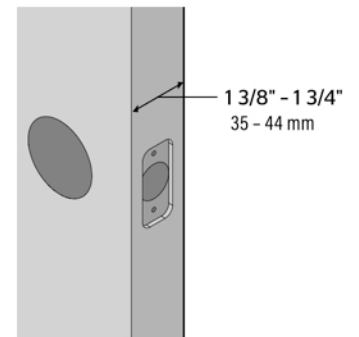
*Note: If you are installing this lever/knob below an existing lock or you plan to install a lock above this lever/knob, make sure that the distance between holes is at least 6 ½" (165 mm)

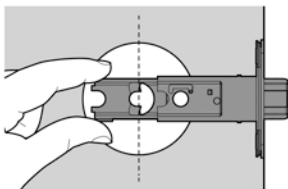For a 2" Thick Door Extension Kit (CL103937) contact Tell Customer Service at 1-800-433-4047.

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2. Install the Latch and Strike.

2.1 Hold the latch in front of the door hole, with the latch face flush against the door edge.
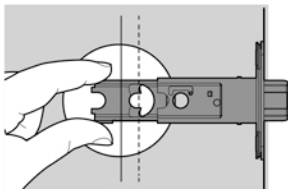

flush
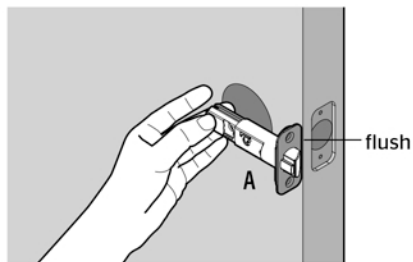
2.2 Check to see if the latch hole is centered in the door hole as pictured. If yes, proceed to step 2.4. If no, continue to step 2.3.
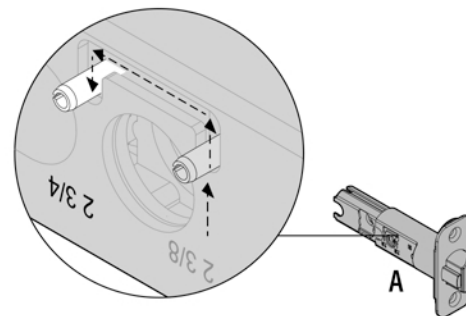
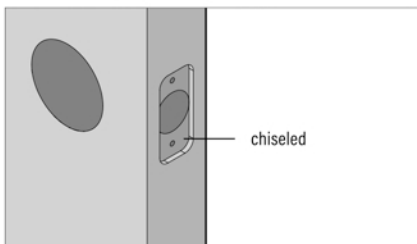### Yes, holes centered

No, holes not centered

2.3 If latch holes are NOT centerd in the door hole, move the pin to the 2 ¾" position to extend the latch.
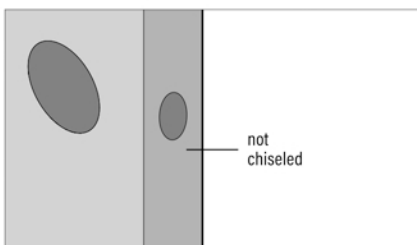

2 3/4   2 3/8

2.4 Check to see if the door edge is prepped for latch.
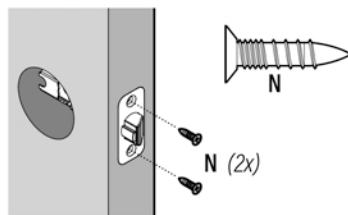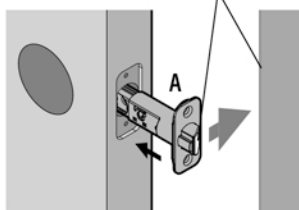
Go to Step 2.5.


chiseled

Go to Step 2.6.

not chiseled

2.5 **If door edge is chiseled,** install latch in door with supplied screws "N". **Note:** The slant of the latch bolt should face the door frame. If the door edge is chiseled, skip Step 2.6.
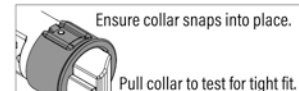
⚠ slant of latch bolt faces door frame

N

N (2x)

2.6 **If it's not chiseled,** use a flathead screwdriver to lift tabs on the rectangular face to remove it from latch. Install drive-in collar.
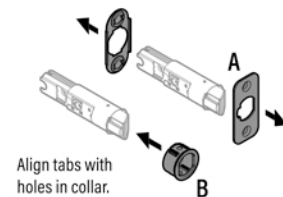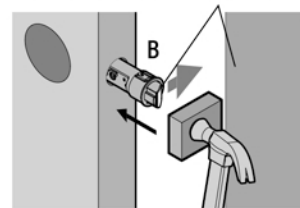

Align tabs with holes in collar.

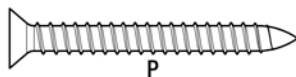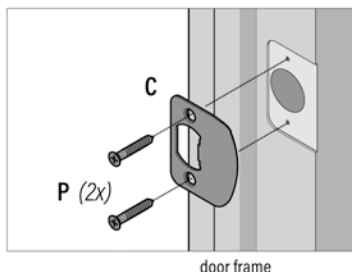Ensure collar snaps into place.

Pull collar to test for tight fit.

⚠ slant of latch bolt faces door frame

Install latch in door with wood block and hammer.

2.7 Install strike on the door frame using screws "P". **Note:** If door frame is metal, use screws "N".
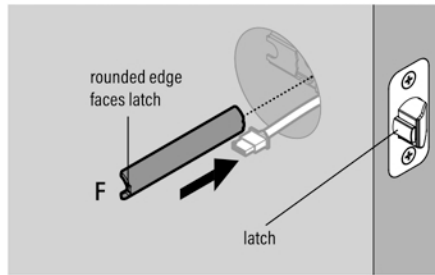

C

P (2x)

P

N   (use if door frame is metal)

door frame

3. Install the Exterior Keypad, Spindle, and Interior Assembly.

3.1 Install the **exterior** keypad, running the cable under the latch.

cable goes under latch

G
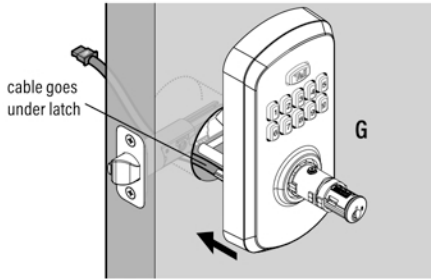
3.2 To engage latch, install the spindle with the rounded edge facing the latch.

rounded edge faces latch

F

latch

3.3 Connect and secure cable to **interior** assembly, routing the cable through the clips. Ensure a tight cable connection.

⚠ Blue side must face left.
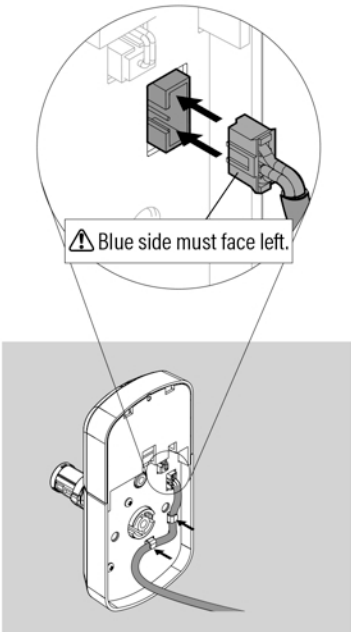
3.4 Install **interior** assembly while holding the **exterior** assembly. Make sure the spindle fully engages with the interior assembly.

K

Hold exterior assembly.
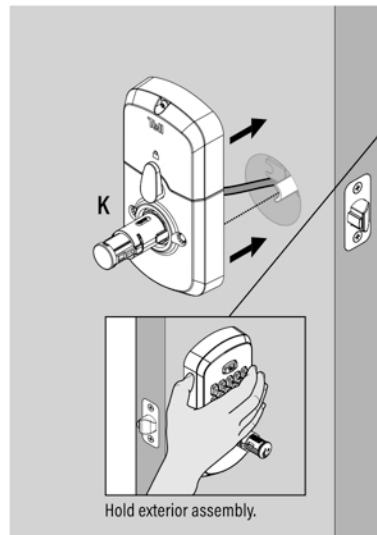
3.5 Secure interior assembly with mounting screws "Q", ensuring that both interior and exterior assemblies are parellel to the edge of the door.

Ensure both interior and exterior assemblies are parallel to edge of door before securing.

Q *(2x)*

Note:
Tighten screws evenly and do not overtighten*.

Q

⚠
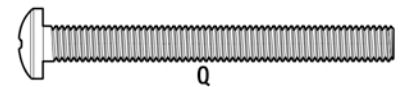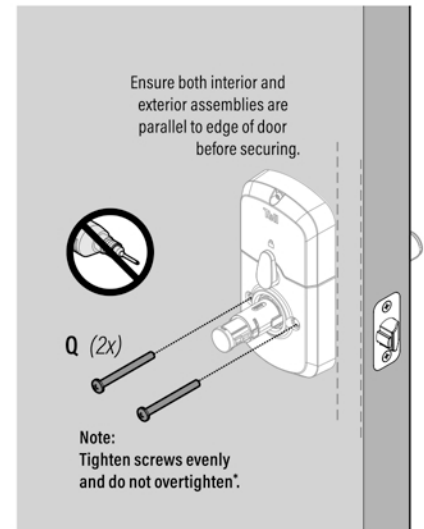
*__DO NOT__ use a power drill!

4. Install Levers/Knobs

4.1 Install **exterior** lever/knob.

Exterior Lever/Knob

J1 / J2

I1 / I2

Hole on lever faces down.

Lever handle faces away from the latch.

4.2 Insert key and turn 90° clockwise to access hidden pre-installed set screw.

J1 / J2

4.3 Tighten pre-installed set screw to secure **exterior** lever/knob. Turn key back to vertical position and remove.

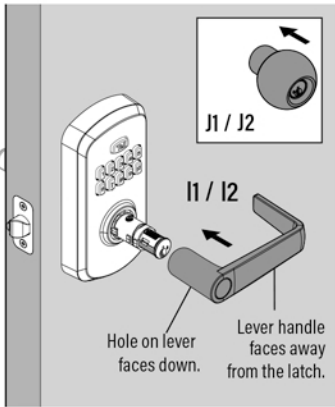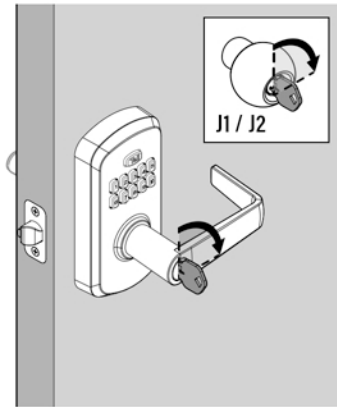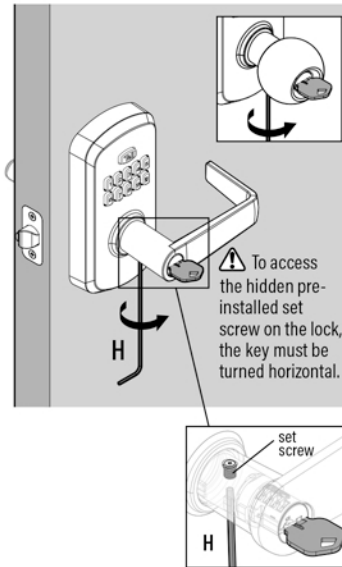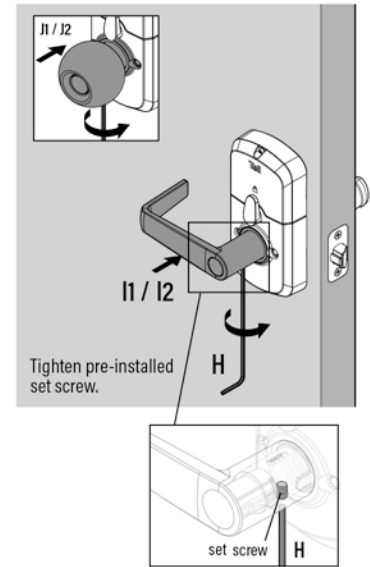⚠ To access the hidden pre-installed set screw on the lock, the key must be turned horizontal.

H

set screw

H

4.4 Install and secure **interior** lever/knob. Tighten pre-installed set screw.

Interior Lever/Knob

J1 / J2

I1 / I2

Tighten pre-installed set screw.

H

set screw   H

5. Test Latch Operation

5.1 Close door, test latch operation and make adjustments as needed:

KE2000 (Knob)
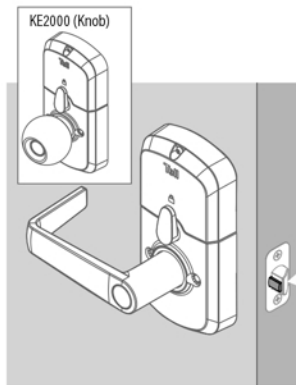
5.2 The small bolt of the latch should not enter the strike hole. If it enters the strike hole, reposition strike.

✗ small bolt in strike hole

✓ small bolt NOT in strike hole
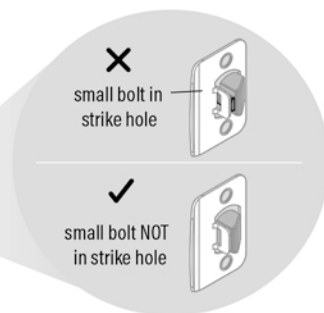
5.3 If latch is loose in the strike, adjust the strike tab so it grips the latch bolt better when the door is closed.

tab
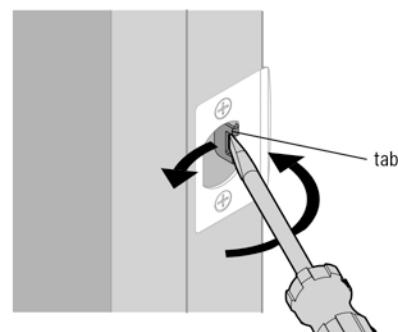
6. Install Battery

6.1 Remove interior cover "L" by unscrewing the set security screw and sliding the cover up.

L

L

6.2 Connect 9V battery "M".

M

6.3 Secure battery into interior assembly.

6.4 Reinstall battery cover and tighten set security screw.

7. Add User Codes

Note: Move swiftly during programming. If no digit is pressed for 10 seconds, the system will time out and you will need to restart the procedure.

7.1 Make sure the door is open.
Press and release the Program button.
You will hear two beeps.

Program button

7.2 Press **1**. You will hear one short beep and **the keypad will flash green once.**

KE2000 (Knob)

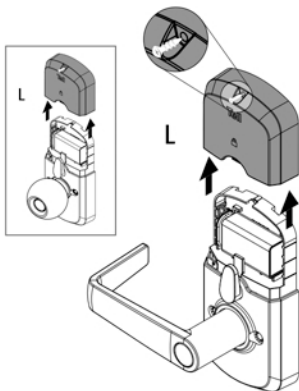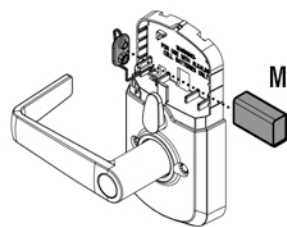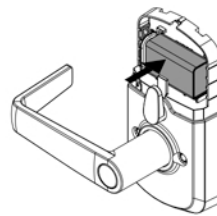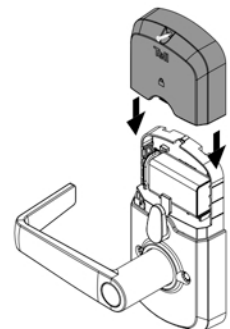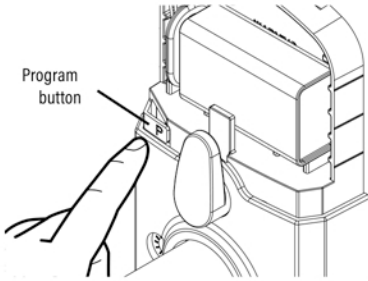**7.3** Press **Tell**

KE2000 (Knob)

7.4 Enter a User Code. It must be between 4 and 8 digits.

KE2000 (Knob)

7.5 Press **Tell** (Figure 7.3)

⚠

For security reasons, the first 4 digits of each user code must be unique. For example, you cannot program a user code **1-2-3-4-5** as well as a user code **1-2-3-4-6.**

7.6 You will hear one long beep and the keypad will **flash green** if successful. If you hear three beeps and the keypad **flashes red,** it was unsuccessful. Repeat from step 7.1.

Once programming is complete, slide battery cover back in place and secure with the security screw.*

⚠

*DO NOT use a power drill!

8. OPTIONAL: Enable / Disable Programming Code

8.1 Programming Code enables you to make changes without needing to access the Program button. This is ideal for landlords to allow programming from the outside, without access to the interior Program button.

Please note that once a Programming Code is enabled, the Program button is disabled and can be used only to factory reset the lock.

8.2 Make sure the door is open. If you have not enabled a Programming Code, press and release the Program button. You will hear two beeps.

If you have enabled a Programming Code, enter your Programming Code, then press **Tell**. You will hear one short beep and the keypad will flash green.

Program button
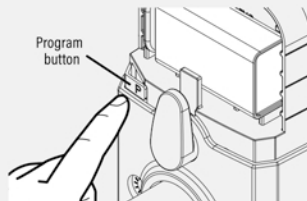
8.3 Press **3**. You will hear one short beep and the keypad will flash green.

KE2000 (Knob)

8.4 Press **Tell**.

KE2000 (Knob)

8.5 Enter a Programming Code. It must be between 4 and 8 digits. The Programming Code cannot be the same as any user code.

KE2000 (Knob)

8.6 Press **Tell**. (Figure 8.4)

8.7 Re-enter Programming Code. (Figure 8.5)

8.8 Press **Tell**. (Figure 8.4)

You will hear one long beep and the keypad will flash green if successful. If you hear three beeps and the keypad flashes red, it was unsuccessful. Repeat from step 8.1.

Unlocking the Door with a User Code

Confirm that the code(s) added in step 7 can unlock the door. Enter user code. The lock will beep twice to indicate that it unlocked.

Tip: You can press the **Tell** button before entering your user code to light up the keypad at night.

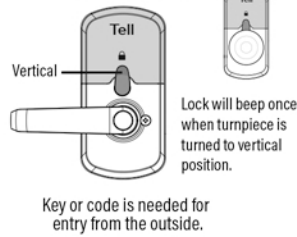KE2000 (Knob)

Unlocking the Door with a Key

To unlock using a key, turn the key clockwise to the horizontal position then turn the lever/knob to open the door.

KE2000 (Knob)
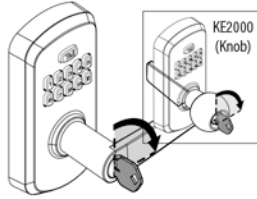
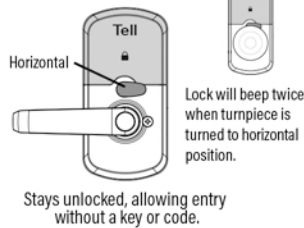To remove the key, turn the key back to the vertical position.

Turnpiece Functions - Choosing a Mode

Auto-lock mode

Vertical

Lock will beep once when turnpiece is turned to vertical position.

Key or code is needed for entry from the outside.

Passage mode

Horizontal

Lock will beep twice when turnpiece is turned to horizontal position.
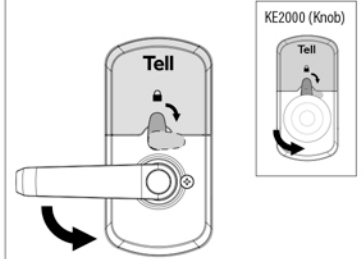
Stays unlocked, allowing entry without a key or code.

Emergency Egress

The interior lever/knob of this lock will always open the door when turned, regardless of whether it is locked or unlocked. This is to allow for a safe and easy exit in case of emergency.


KE2000 (Knob)

This completes the installation. For more detailed programming, refer to the Programming Instructions.

Smartkey Security Rekeying Technology

KE2000 (Knob)

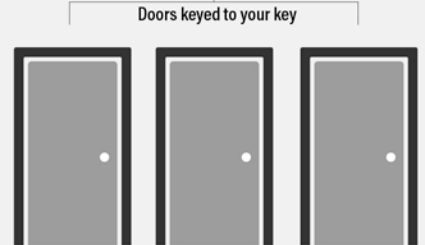Two (2) **TELL KEYS** are included with every Tell lock.

There may be times when you buy a new lock and want the new lock to work with your existing keys. **Smartkey Security Rekeying Technology** makes that easy. *As long as your existing key is an original factory cut SC1 type key*,* your new Tell LE2000/KE2000 can be rekeyed to your key in seconds.
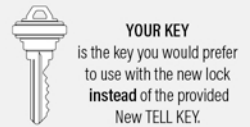
*IMPORTANT

- Always remove the lever/knob before you rekey and rekey with the door open to avoid getting locked out.

- AVOID using copied-cut key in this rekeying process as their quality and accuracy cannot be guaranteed and can lead to unsuccessful rekeying.

- This lock will only work with SC1 type 5-pin keys.

- A Kwikset KW1 Keyway will not work with this product.

TELL KEY (x 2)

Door with LE2000/KE2000

YOUR KEY is the key you would prefer to use with the new lock **instead** of the provided New TELL KEY.

Doors keyed to your key

Re-Key the Lock in Seconds (if desired)

1. First, remove the lever/knob before you rekey. Insert the new **TELL Key** and turn clockwise 90 degrees until the keyhole is in the horizontal position as shown below.

Remove lever/knob before you rekey

2. While the Tell Key is still inserted, push the **Rekeying Tool** completely into the small hole and remove the tool and then the **TELL Key**.

3. Now insert **Your Key** that you would like to use into the keyhole. Turn the key counter-clockwise 90 degrees to return back to the vertical position. The lock is now rekeyed to **Your Key**. Reattach lever/knob.